



## Information for Parents

### Start and End of School Day and Lateness

- School starts at 8.45 am and finishes at 3.15 pm. The gate opens at 8.40am until 8.50am and again at 3.10pm until 3.25pm.
- If your child arrives after 8.45am please report to the school office to get them signed in.
- If your child has a medical/dental appointment and will be in school later, please inform the school office as soon as possible.
- If your child needs to be collected during the day for an appointment, please inform the school office as soon as possible and ensure you collect them from the school office.
- Please do not allow children to play on the equipment or use scooters or bikes in the playground.
- If your child is being collected by somebody different, please inform the class teacher and the office on the day.

### Breakfast Club

- Monday to Friday (term-times only) - starts at 7.45am to 8.45am – Includes breakfast and supervised fun activities – **Currently £5 or £2 for Pupil Premium children as per eligibility below. Cost subject to review at the end of term 2.**
- 24 hours' notice is required for all cancellations.
- Working parents are entitled to use childcare vouchers to help pay towards childcare costs. Your employer should be able to offer you advice on how to set this up.

### After School Care Club

- Monday to Thursday (term-time only) - 3.15pm to 5.30pm - includes a drink and a healthy snack during the afternoon. Activities include art, games, outside sports including go-karts, board games, computer time and the opportunity to complete homework if children wish.
- Costs are as follows:

<b>Pupil Premium Standard</b>	<b>£8</b>
<b>Non Pupil Premium Standard</b>	<b>£11</b>
<b>Sibling Discount - £14 for 2 children, £17 for 3 children</b>	

A charge will be levied for late collection at a cost of £5 per 15 mins per child.

24 hours' notice is required for all cancellations.

- Working parents are entitled to use childcare vouchers to help pay towards childcare costs. Your employer should be able to offer you advice on how to set this up.

### Absence and Sickness

- If your child is ill, please leave a message on the school's absence line on the first day of absence and keep us informed each day if they are to be absent again.
- If your child improves during the day, please do feel free to return them to school.
- If your child has been physically sick or had diarrhoea, they must remain off school for 48 hours after the last bout.
- If your child is ill for a period of three consecutive days or more, we need to ask for proof of medical evidence eg medical appointment, prescription etc.

### General Information

- School uniform can be purchased from School Togs, 2 Clevedon Walk, Nailsea.
- Please make sure your child has a book bag.
- No jewellery or nail varnish please.
- Please do not park in the Children's Centre, this is for staff only.

### Universal Free School Meals

- All children in Reception, Year 1 and Year 2 are entitled to a universal free school meal.
- **IMPORTANT** - Please apply for Income- related Free School Meals if you are entitled as this would mean that the school receives Pupil Premium funding for your child

Income Related Free Meals (Pupil Premium) - You are currently eligible if you receive one or more of the following:

- Income Support
- Income based Jobseeker's Allowance
- Income related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit – with annual take home pay/net earnings below £7,400 a year (which equals £616.67 per month) benefits not included.
- Applying – You can apply online at [Free school meals | North Somerset Council \(n-somerset.gov.uk\)](https://www.n-somerset.gov.uk/free-school-meals/). If you are eligible, your entitlement will begin on the day you apply and you will not need to reapply until your child attends secondary school. Please remember that the eligibility is for the child and not the family, therefore you will need to apply for each child you have entering school.
- **Pupil Premium** can be used to support your child in their learning as well as social activities eg, specific interventions for learning, subsidised school trips and visits, subsidised places at Breakfast Club and After School Club, beavers/rainbow clubs

Please remember it is your right to apply for 'Free School Meals' (Pupil Premium) if you are entitled.

#### Milk and Fruit

- Your child is entitled to free milk until they reach their fifth birthday. If you wish your child to continue to receive milk after their fifth birthday you will need to obtain a form from the school office.
- If your child is entitled to Free School Meals, please inform us if you wish your child to continue to have milk as this can be funded by Pupil Premium.
- Fruit/veg will be given to your child mid-morning daily, if you would like to provide your own then please ensure you only provide fruit or vegetables.
- Water will be available throughout the school day.

#### Communication to Parents

- Weekly newsletters are emailed to all parents and uploaded on our website every Friday.
- Please check the school website for information and key documents.
- We use a texting service that sends texts to your mobile phone. This is used frequently to remind/inform parents/carers of upcoming events etc and has proved an extremely popular means of communication.
- All letters for school trips or letters requiring permissions will be uploaded to your Parent Pay account, you will be notified via email.
- Letters for information etc will also be sent via email.

#### Medication

- Please inform us if your child is on long-term medication, particularly if they are asthmatic as they will need to keep an inhaler in school.
- If your child needs to take prescribed medication for whatever reason, we are more than happy to administer on completion of a permission form which can be obtained from the school office.

**Telephone No: 01275 852720**

**Website: [www.kingshillbwmat.org](http://www.kingshillbwmat.org)**

**Email: [office@kcs.bwmat.org](mailto:office@kcs.bwmat.org)**

