



BATH & WELLS  
**Multi Academy Trust**

'That they may have life, life in all its fullness' John 10:10

**Headteacher:**  
**Mrs Jan Thomson**

**Pound Lane**  
**Nailsea**  
**North Somerset**  
**BS48 2NP**

**Telephone: 01275 852720**

**10 December 2020**

Dear Parents/Carers

You will have received a letter from Nikki Edwards the CEO of the Multi-Academy Trust explaining that we will taking Friday 18 December as an INSET day, meaning that the last day for pupils will be Thursday 17 December following guidance from the Department of Education.

As stated in the letter, in line with Public Health England guidance, schools need to have a point of contact over the school holidays so that they can conduct Track and Trace for the school cohort and staff during this period in the event of a positive COVID19 test result:

The summary information from the DfE is:

- Where a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms within 48 hours since being in school, the school should be contacted.
- For the first 6 days after teaching ends, if a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms within 48 hours of being in school, the school is asked to assist in identifying close contacts and advising self-isolation, as the Individual may have been infectious whilst in school.
- Where a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms more than 48 hours since being in school, the school should not be contacted. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace.

**Mrs Thomson** will be that contact for our school. If your child has a positive COVID test result in the time frame outlined above, please email the school [office@kcs.bwmat.org](mailto:office@kcs.bwmat.org) **FAO Mrs Thomson COVID positive test**. Emails will be checked once at 4 pm each day. Mrs Thomson will need to know the date of onset of symptoms in your child and/or the date the test was taken and the date of the positive result.

As Mrs Edwards says in her letter, we appreciate that this is short notice for all of us but these decisions are not taken lightly and are made with the safety of us all in mind. Thank you so much for continuing to support us in keeping our school community safe.

Kind regards

Mrs Thomson  
Headteacher