

KFA – Christmas Craft Club

Dear Parents/Carers

The KFA are holding two Christmas craft evenings where your children can make a Christmas decoration to bring home, they will also have the opportunity to decorate a cookie to eat. We have limited spaces available, the first 20 children for each night will receive a place.

Please tick your preferred craft and date.

REINDEER CANDY CANES	Date: 21/11/2018	Date: 26/11/2-18
	Time: 3pm-4.30pm	Time: 3pm-4.30pm



SNOWMAN POMPOM	Date: 21/11/2018	Date: 26/11/2-18
	Time: 3pm-4.30pm	Time: 3pm-4.30pm



TEA LIGHT DECORATION	Date: 21/11/2018	Date: 26/11/2-18
	Time: 3pm-4.30pm	Time: 3pm-4.30pm



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Payment: Please complete the attached slip and return to the school office in an envelope marked CRAFT NIGHT along with the payment of £3.00 per child, this includes refreshments. Please note that payments of cash only will be accepted.

Helpers: As always MANY HANDS MAKE LIGHT WORK so if you are available to help on the night please add your name and contact number to the form below.

Collection: At the end of the session please ensure that your children are collected by **an Adult and on time**. No children **including Year 6** will be released until a Parent/Carer collects them. Please note if a sibling is collecting on behalf of an Adult/Carer we must be informed before or during the CRAFT NIGHT. Please text Sam on 07557789640 or Pip on 07956276287.

Kingshill Friends Association

PAYMENT BY CASH ONLY IN A SEALED ENVELOPE MARKED 'CHRISTMAS CRAFT CLUB'

CHILD NAME	CLASS	KS1/KS2	CONTACT NAME	CONTACT NUMBER

Helpers List: Name:.....Contact No:.....

Carer staying for allergies or specific medical needs, please state reason:

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IMPORTANT INFORMATION

We are hoping that the children have a fun filled evening. To ensure that this happens please be aware of the following guidelines:

- Should your child have any allergies or specific medical needs we kindly request that you stay during the session. We are unable to administer any medication and do not have access to any medications stored on school premises. ***Please also ensure that we are made aware of your child's needs before the CRAFT date.***
- For safety reasons the parents/Guardians of any child persistently misbehaving will be contacted and asked to collect their child immediately.
- Please do not allow your child to bring any mobile phones/devices.
- If your child is off school due to any form of illness on the day of the club **please do not** bring them, we will happily refund the cost of the ticket.
- Any parents who enter the building should ensure that they sign in and out.
- If you have volunteered to help at the craft night please arrive 10 minutes before the start of the session. Please do not bring younger or older siblings with you.
- If a child has been poorly behaved during school hours, the Head Teacher reserves the right to refuse entry. Tickets will be refunded in these circumstances.

Many Thanks for your help and co-operation!